

RESUME

BHARANITHARAN. J

#23, Thiruveethi Amman Koil
St., Krishnapuram,
Nandhivaram, Guduvancheri -
603 202.
Kancheepuram District.

Cell: 9940239262

Email : bharanitharanjk@gmail.com,



OBJECTIVE

Seeking a challenging opportunity with your organisation where my knowledge, skills and experience can be applied.

Excellent ability to plan organizes, prioritize my work and meet the deadlines.

EDUCATIONAL QUALIFICATION

COURSE/DEGREE	INSTITUTION	YEAR OF PASSING	% OF MARKS
BBM (Bank Management)	University of Madras, Chennai	2002-03	45%
MBA (HR & Finance)	TNOU, Chennai	2008-2009	75%
Pursuing Ph.D at Prist University	----	----	----

TECHNICAL SKILLS

COURSE/DEGREE	INSTITUTION	REMARKS
Typewriting English	DTE, Chennai	Higher Grade Second Class
Typewriting Tamil	DTE, Chennai	Higher Grade Second Class
Typewriting Hindi	DBHPS, Chennai	Higher Grade First Class
Shorthand English	DTE, Chennai	Lower Grade Second Class

TTC (Technical Teachers Training)	DTE, Chennai	Second Class.
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COMPUTER

- **HDCA (Honors Diploma in Computer Applications)**
Dos, Ms-Office (Ms-word, Ms-Excel, Ms-Power Point), VB, Oracle, Fox pro, Internet
- **Computer Office Automation**
(Awarded by Director of Technical Education)
Fundamentals, Ms-Access, Business Administration
- **Tally 7.2**
- Doing Computer **Hardware and Networking**

OTHERS

- Hindi Up to **Praveen Uttarardh (equivalent M.A Degree)**, (Pracharak in **DBHPS**), Chennai
- Certified in ISO 1900:2008 as a Internal Auditor
- Certified as a Life Saver (Fire Safety)

PAPER PRESENTATION

- Paper presenting in ICON –11 **International Conferences** at Sri Sai Ram School of Management Paper Title **“TIME MANAGEMENT FOR WORKING WOMEN IN CHENNAI”** .
- Paper presenting in National Conference on Innovative Marketing - Trends, Issues and Challenges at Faculty of Science and Humanity at SRM University Paper Title **“GREEN MARKETING IN INDIA: EMERGING OPPORTUNITIES AND CHALLENGES”**
- **“CAREER IN HOSPITAL MANAGEMENT AND ADMINISTRATION”**
Publication under Progress (IJRCM).
- **“INTRODUCTION TO HEALTHCARE FINANCIAL MANAGEMENT”**
Published in Indian Research Journals.

- Paper presenting in SIMS -13 **International Conferences** at Sri Sai Ram School of Management Paper Title “**Growing incidence of suicidal Rates: case analysis with reference to Chennai**” .

WORK SHOP & CONFERENCE

- Attend one day Nation level workshop on **Innovations in Branding** held in Sri Sairam Institute of Management.
- Attend two days **International Conference of Ayurveda** held in Sri Sairam Ayurveda Medical College & Research Centre.
- Attend one day **FDP (Faculty Development Programme)** programme held in Sri Sairam Institute of Management.

PROJECT DONE IN THE M.B.A

This project is aimed at assessing the performance of small scale industries and finalizing how is performing better. It is carried out to intimate a formal evaluation process to determine how well the employee meets the standards of performance for those job duties and to provide opportunity and direction to improve work performance. It helps in providing managers with information on which to base, in whole or in part, various personnel decisions, such as salary increases, promotions and discipline

WORK EXPERIENCE

Sri Sairam Institute of Management Studies

Designation : Assistant Professor

Period : Till Date

Nature of Work

Handling Research Methodology Paper, Accounts Paper

S.R.M. University, Chennai.

Designation : **Asst. Manager**

Period : 3 years

Nature of work

Handling all the

files Handling NMR

records

Supervising the day to day

work Maintaining the staff

salary record

HTC Global Service, Chennai

Designation : **Quality Control, Team Leader**
Period : 3 Years.

Nature of work

Issuing the work allotments for
the staff
Checking the quality
Checking the staff quality

CCC BANK, Chennai

Designation : **Trainee**
Period : 1 Year

Nature of work

Handling the cash
Handling Accounts (S.B, Current, FD)

Correspondence Classes are taken from Madras University at Perambur
Study Centre, TNOU and Alagappa University at Anna Nagar Study Centers.

PERSONAL PROFILE

Father' s Name : **Mr. E. Janarthanan**
Mother' s Name : **Mrs. J. Santha**
Date of Birth : 08.05.1979
Marital status : Married
Religion : Hindu
Nationality : Indian
Languages Known : Tamil, English & Hindi
Permanent Address : #23, Thiruveethi Amman Koil
St. ,

Krishnapuram, Nandhivaram,
Guduvancheri - 603
202. Kancheepuram
District.

Reference

1. Dr. S.
Mathukumar
Principal
Sri Sairam Siddha Medical College & Research
Centre, Mobile No: 8754555527
2. Dr. V. Kaliyamurthy
Deputy Director,
(R&D)
Sairam Advanced Centre for
Research, Mobile No: 9176385442
3. Dr. M. Meenakshi sundaram
Associate Professor,
National Institute of
Siddha, Mobile No:
9444214582

DECLARATION

I hereby declare that the above furnished information are true to the best my knowledge.

Place: Guduvancheri

Date :

Yours faithfully,
(BHARANITHARAN. J)